

DEPARTMENT OF BUSINESS AND INDUSTRY  
NEVADA HOUSING DIVISION, MANUFACTURED HOUSING

1830 E College Parkway #200 Carson City, NV 89706 Phone: 775-687-2240  
3300 W Sahara Ave #425 Las Vegas, NV 89102 Phone: 702-486-4135

**PERMIT APPLICATION**

Please submit applications to [permits@housing.nv.gov](mailto:permits@housing.nv.gov) or the Carson City office.

Licensee Name: \_\_\_\_\_ MHD License #: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address of Job Site: \_\_\_\_\_ City \_\_\_\_\_ St\_NV\_Zip \_\_\_\_\_  
 Property Owner's Name: \_\_\_\_\_ Manuf. Home Serial # \_\_\_\_\_  
 Owner/Builder Permit? Yes \_\_\_\_\_ **If Yes, the Owner Certification must be attached.**  
 Are there Approved Plans? Yes \_\_\_\_\_ **If Yes, Plan Review # \_\_\_\_\_**  
 Is this a Re-Inspection for a Failed Inspection? Yes \_\_\_\_\_ **If Yes, Original Permit # \_\_\_\_\_**  
 Are Utilities present? Yes \_\_\_\_\_ Are Utilities on? Yes \_\_\_\_\_  
 Scope of Work to be done (Brief Description required): \_\_\_\_\_

Type		Total
Single Section Home Installation (may require addl. insp. if utilities are unavailable)	\$200.00	\$
Multi-Section Home Installation	\$320.00	\$
Commercial Coach Installation (DRY)	\$180.00	\$
Commercial Coach Installation (WET)	\$200.00	\$
Re-Inspection (USE ONLY for a failed inspection, original permit # required _____)	\$100.00	\$
Additional Re-Inspection (If you require more than one for the same job)	\$100.00	\$
Pellet/Wood Stove Install	\$120.00	\$
Re-Roof	\$120.00	\$
Water Heater Install/Repair	\$120.00	\$
Furnace Install/Repair	\$120.00	\$
Basic Inspection – Minor Modifications	\$120.00	\$
Basic Inspection – Electrical	\$120.00	\$
Basic Inspection – HVAC	\$120.00	\$
Basic Inspection – Plumbing	\$120.00	\$
Basic Inspection – Gas Systems	\$120.00	\$
Structural Remodel/Repair/Alterations (Requires Plans and/or Multiple Inspections)	\$120.00	\$
Reconstruction of Elect., Mech, or Plumbing System (Requires Plans and/or Multiple insp.)	\$120.00	\$
Attached Accessory Structure (Requires Plans and/or Multiple Inspections.)	\$120.00	\$
Additional Inspection Time (Per 1/2 Hour)	\$50.00	\$
Compliance Label (May require an Inspection)	\$60.00	\$

	Location: (Multi inspections require multiple travel fees)	Total
Travel Fee		\$
Travel Fee		\$

**Total Amount Due \$ \_\_\_\_\_**

I certify that I am the property owner, authorized by the property owner and am licensed with the Division, or an authorized representative of a licensee who is authorized by the property owner and in that capacity will perform all work associated with this permit. I have read this application and state that all information contained herein is correct and complete. I agree to comply with all laws of the state of Nevada related to manufactured housing construction and hereby authorize representatives of the state to enter upon the above mentioned property for inspection purposes. By signing this application, I acknowledge that it is my responsibility to ensure all progress and final inspections are performed and failure to do so will result in disciplinary action and/or fines.

Signature of applicant \_\_\_\_\_ Printed Name of applicant \_\_\_\_\_ Date \_\_\_\_\_

**Note: Permits will expire in 180 Days, unless an inspection is performed**

**Incomplete Applications will be rejected, please fill in all applicable information**

No work can begin until a permit is approved and received. A holder of the permit must maintain the permit on site and provide upon request. NAC 489.411, NAC 489.510, and NAC 489.486.

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**OWNER-BUILDER PERMIT AFFIDAVIT**

**NRS 118B.097** - If your manufactured home is located in a Mobile Home Park, **all** repairs requiring a permit, including the installation of the structure, must be performed by someone who is currently licensed with the Manufactured Housing Division.

**NAC 489.411** - The licensed serviceperson is required to obtain the permit.

**NRS 489.411(3)** - If you choose to hire someone to work on your private residence or commercial coach, no matter where it is located, that person must be licensed with the Manufactured Housing Division.

**NRS 489.102(2)(a-c)** A MHD Serviceperson license is not required if:

- a. A licensed manufacturer engaged in the installation, repair or service of a manufactured home, mobile home, manufactured building or commercial coach or factory-built housing that was manufactured by the licensed manufacturer;
- b. The owner or purchaser of a manufactured home, mobile home or manufactured building or factory-built housing who uses the manufactured home, mobile home or manufactured building or factory-built housing as his or her private residence; or
- c. The owner or purchaser of a commercial coach who uses the commercial coach for his or her own industrial, professional or commercial purposes.

**A permit will not be issued unless the registered owner can be verified on the title.**

**LOCATION**

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

**DESCRIPTION**

Private Residence

Commercial Coach

Year: \_\_\_\_\_ Make: \_\_\_\_\_

Serial #: \_\_\_\_\_ Title #: \_\_\_\_\_

I, \_\_\_\_\_ hereby certify that I have read and understand the statutes  
(Print name of legal owner)  
listed above, am the owner of the property described above, and am aware there may be additional regulations for the local jurisdiction where my residence or commercial coach is located.

Signature of Applicant: \_\_\_\_\_

State of \_\_\_\_\_, County of \_\_\_\_\_

Subscribed and sworn to before me, \_\_\_\_\_ the undersigned Notary Public,  
(Name of Notary Public)

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_  
(Name of person whose signature is being notarized)

\_\_\_\_\_  
(Signature of Notary Public)

Permit Number Assigned to Owner: \_\_\_\_\_

